

Registration Form Educational Offer



Personal Data

Academic title:	<input type="text"/>
First name:	<input type="text"/>
Last name:	<input type="text"/>
Date of birth:	<input type="text"/> (DD/MM/YYYY)
Nationality:	<input type="text"/>
Mailing address	<input type="text"/>
Country	<input type="text"/>
Phone/Mobile	<input type="text"/>

Billing address (only if the billing address is not the same as the mailing address)

Line 1:	<input type="text"/>
Line 2:	<input type="text"/>
Line 3:	<input type="text"/>
Line 4:	<input type="text"/>
Line 5:	<input type="text"/>

Registration for following modules:

Change Management	<input type="checkbox"/> Basis training <input type="checkbox"/> Qualified Change Manager <input type="checkbox"/> Graduate Change Manager (Diploma)
Innovation Management and Product Marketing	<input type="checkbox"/> Basis training <input type="checkbox"/> Qualified Innovation Manager <input type="checkbox"/> Graduate Innovation Manager (Diploma)
Management and Leadership in the Health Care Sector	<input type="checkbox"/> Basis training <input type="checkbox"/> Specialist for Health Management <input type="checkbox"/> Graduate Specialist in Health Management (Diploma)

Please send this registration form inclusive the following documents:

- CV
- Copy of your passport
- High school diploma in copy
- Certificate for experience in biobanking (minimum two years))

to office@eliteacademygraz.eu

After examination of your registration documents we will send you an invoice for your booked modules. The course fee per semester has to be paid before the start of each semester.

Herewith I bindingly register for the above ticked module(s) and I accept the general terms and conditions mentioned overleaf.

Date

Signature

ANNEX

General Terms

for the educational offer of ELITE ACADEMY GRAZ PROGRAM

1 Conditions for registration

(1) By signing the registration form, the participant declares to have understood the terms and conditions of this General Terms and to accept this as binding and legally effectual registration to the course.

(2) The ELITE ACADEMY GRAZ is entitled to make a selection of participants, through a selection process concerning the specific course according to the eligibility criteria stated in the respective valid curriculum. At least 6 weeks prior to the course all the candidates will receive a notice of their admission. Not admitted applicants are kept evident on a waiting list according to the chronological order of their application submissions and succeed in this order in case of drop out of an admitted participant.

(3) The ELTITE ACADEMY GRAZ reserves the right to postpone the course due to an insufficient number of participants or for other important reasons or to entirely cancel it. Already received payments of course fees will be refunded in this case.

(4) Likewise, the ELTITE ACADEMY GRAZ reserves the right to carry out necessary changes of lecturers (also at short notice). Such changes shall entitle neither to a cancellation of registration, nor to a reduction in the course fees nor to claims for damages.

§ 2 Terms of payment

(1) The respective course fee must be received in the account named by the ELITE ACADMEY GRAZ at least 6 weeks prior to the beginning of the course.

(2) All course fees are to be understood in Euro and include the course material (scripts, handouts) in electronic or paper form; not included are all consequential expenses such as books, accommodation, travel, food, printing, fees of international money transfer etc.

(3) The course fee is currently exempt from VAT. If it turns out in retrospect that it is subject to VAT, the ELITE ACADEMY GRAZ is entitled to charge the tax retrospectively and the participant agrees to the retroactive payment of the tax.

(4) Only upon full payment of the course fee the participant is entitled to participate in the course. In any case has the first rate to be paid as stated in § 2 (1). In case of delayed payment the participant is not entitled to participate in the course.

§ 3 Terms of Cancellation

(1) A written cancellation of the course registration by the participant is possible exclusively at least up to 6 weeks prior to the course in writing and handed in at the ELTITE ACADEMY GRAZ office.

(2) Already paid course fees are refundable only upon cancellation at least up to 6 weeks before the course starts with a deduction of 20 % administrative fee to the participant.

(3) In case of cancellation after the above mentioned period a cancellation fee of 50 % of the tuition fee will be charged.

(4) In case of cancellation after the course begins, the entire course fee will be charged and is payable in any case.

§ 4 Liability

(1) The knowledge gained from the course and (later on) applied does not justify any liability claim against the ELITE ACADEMY GRAZ.

(2) The liability for training injuries is excluded in the framework of the legal possibilities. Liability for slight negligence, compensation of consequential or financial losses and loss of

profits and damages from the claims of third parties shall be excluded. Each participant is autonomously responsible and holds the ELITE ACADEMY GRAZ harmless from such claims.

(3) In the case of theft, loss or damage to objects brought to the course, especially valuables, the ELITE ACADEMY GRAZ holds no liability.

(4) The house rules of the ELITE ACADEMY GRAZ and its venues apply in its current version. Repeated violation of the house rules or other security or administrative regulations can lead to the exclusion of the course participation. A refund of the course fee will not be granted in this case.

§ 5 Data Protection

The participant agrees explicitly with the forwarding of later information related to vocational training by the ELITE ACADEMY GRAZ. The participant can withdraw this consent at any time in writing.

§ 6 Copyright Protection

The content of teaching as well as all the teaching and learning materials (such as scripts, electronic media, videos, etc.) handed to the participants represent the intellectual and exclusive property either of the ELITE ACADEMY GRAZ or the author and are to be used exclusively for participants' personal use. Reprinting or other duplication of teaching and learning materials is prohibited.

§ 7 Consent to the use of photos

The Postgraduate School and the attended course run a website and use Social Media such as Facebook. During the course the participants can be photographed in groups (eg.at the closing ceremony). The participant expressly agrees that the ELITE ACADEMY GRAZ publishes group photos in the above mentioned way. The permission of the use of individual photos and quotes from participants is requested separately.

§ 8 Others

(1) If any provision of these terms and conditions become invalid or unenforceable, the validity of the remaining provisions shall not be affected. An ineffective provision shall be replaced by a valid one, which comes closest to the objective of the original provision. When in doubt, the invalid provision shall be replaced by a statutory provision.

(2) In addition to these terms and conditions laid down in writing other agreements have not been made. Changes to these conditions - also the departure from the requirement of the written form – have to be made in writing.

(3) These terms and conditions shall be governed by Austrian law.

(4) For disputes arising from or through these terms and conditions the competent court in Graz is considered agreed.